

Audit Certification Form*

Date: _____

To: The Rector, Wardens and Vestry of _____ Episcopal Church in _____
(Church Name) (Town)

Re: Financial Audit for the year: _____

We have reviewed the financial statements resulting from financial transactions of _____ Episcopal Church as of December 31st, _____.

Our review was made in accordance with audit guidelines issued by the Diocese of Vermont and The Episcopal Church and other procedures deemed appropriate by the Audit Committee of this church.

Our objective was to assure that the accompanying financial statements present fairly, in all material respects, except as noted below or in the attached *Memoranda of Findings*, the financial position and results of its operations of this church at December 31, _____, in accordance with accounting principles endorsed by the General Convention of the Episcopal Church on a consistent basis.

(Note exceptions and comments here, if any, or note a Memoranda of Findings is attached):

We have also reviewed the policies, procedures, and practices for internal financial control of the business affairs of _____ Episcopal Church. Our inspection of this church's internal controls has found that they are in compliance with the procedures identified in the Manual for Audit Committees of Vermont Churches, except as noted.

Our examination and report is not and is not meant to be construed as an audit and opinion rendered by a Certified Public Accountant.

Members of the Audit Committee:

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

Reviewed and Accepted by the Vestry: _____ Date: _____
Clerk or Presiding Officer

*This form is a sample. You may use it or one similar to it, should be used as the Audit Committee report to the Vestry.